



****PERSONNEL SENSITIVE****

**SURA/JLAB
PERFORMANCE APPRAISAL: CASUAL EMPLOYEES**

NAME	TITLE	DIVISION/DEPT
SUPERVISOR	REVIEW PERIOD	HIRE DATE/SCHEDULED HRS/WEEK

SUMMARY OF PERFORMANCE (attach additional pages if needed)

KEY EXPECTATIONS:

SELF-ASSESSMENT:

SUPERVISOR:

SUPERVISOR'S SUMMARY _____

RATING: _____

SUPERVISOR SIGNATURE/DATE _____

2ND LEVEL REVIEWER/DATE _____

STAFF MEMBER SIGNATURE/DATE _____

COMMENTS: _____
